- 1. To view your Wishlist or another user's Wishlist do the following:
 - a. First log into the account at <u>https://www.usda-wsuniforms.com/</u> that you want to place the order under (e.g., your account or the employee's account).
 - b. Open the Wishlist email you received via email.
 - c. Click the Bit.ly link in the email and it will open in the logged in account.

Co Wishlist	S
customersvc@htcorp.net <customersvc@htcorp.net> Toda Toda</customersvc@htcorp.net>	ay at 1:57 PM
H,	
Mike	
Click this link to check it out https://bit.by/2n4Cload	

d. The shared Wishlist will open on the website (if you logged in first).

Edit Settings		
Women's Short Sleeve Poplin Shirt	Unisex Soft Shell Vest	Men's Short Sleeve Performance Polo
Dur Price: \$27.50 Duantity: 1 Add to Cart	Our Price: \$63.80 Currently Unavailable Remove	Our Price: \$23.50 Quantity: 1 Add to Cart
Remove		Remove

- e. Click the "Add to Cart" button to add any Wishlist item to your cart.
- f. Go to checkout to purchase the Wishlist items.

g. During checkout you can edit the Shipping Address and email. The order confirmation will go to both the Billing Address email and Shipping Address email.

irst Name	WS Card	First Name	WS		
ast Name	Holder	Last Name	Employee		
ddress Line 1	2260 Dwyer Ave	Address Line 1	2260 Dwyer Ave	,	
Address Line 2		Address Line 2			
City	Utica	City	Utica		
state/Province	New York	State/Province	New York	0	
(ip	13501	Zip	13501	1000	
Country	United States	Country	United States	0	
hone	(315) 724-9891	Phone	(315) 724-9891		
mail Address	cardholder@usda.gov	Email Address	employee@usda	gov	
Update account	billing address	Update accou	nt shipping address		
. Shippina	Method	4. Payment	Method		
Standard \$0.	00	Payment Metho	d. Select naument		
		I GITTIGHT INGUID	Select Davineint	method 💝 🛛	
USPS \$0.00		VISA		yPal`	
OUSPS \$0.00	ier ileeve Performance Polo	Part #	Qty Pri	ryPal	Fotal
USPS \$0.00 Product Name Men's Short S Size: X-Large Color: Navy	ier ileeve Performance Polo	Part # WS122	A Concerption of the second se	ce Each	Total \$23.50
USPS \$0.00 . Place Ord Product Name Men's Short S Size: X-Large Color: Navy	ier Sleeve Performance Polo	Part # WS122	Aty Pri 1 \$23	ce Each	Total \$23.50
USPS \$0.00 . Place Ord Product Name Men's Short S Size: X-Large Color: Navy	ier ileeve Performance Polo	Part # WS122	Aty Pri	ce Each 3.50 Subtotal:	Total \$23.50 \$23.50
USPS \$0.00 Product Name Men's Short S Size: X-Large Color: Navy	ier ileeve Performance Polo	Part # WS122	aty Pri 1 \$22	ce Each 3.50 Subtotal: Sales Tax: Shipping:	Total \$23.50 \$23.50 \$0.00 \$0.00
USPS \$0.00	ier Sleeve Performance Polo	Part # WS122	aty Pri	ce Each 3.50 Subtotal: Sales Tax: Shipping: Grand Total	Total \$23.50 \$23.50 \$0.00 \$0.00 \$23.50
USPS \$0.00	ler Sleeve Performance Polo	Part # WS122	2 Sector payment	ce Each 3.50 Subtotal: Sales Tax: Shipping: Grand Total: Balance Due:	Total \$23.50 \$23.50 \$0.00 \$0.00 \$23.50 \$23.50
USPS \$0.00 . Place Orc Product Name Men's Short S Size: X-Large Color: Navy	Jer Sleeve Performance Polo	Part # WS122	2 Sector payment	ce Each 3.50 Subtotal: Sales Tax: Shipping: Grand Total: Balance Due:	Total \$23.50 \$23.50 \$0.00 \$0.00 \$23.50 \$23.50
USPS \$0.00 Place Orc Product Name Men's Short S Size: X-Large Color: Navy Inter any comme It Discounted I "Any liem order"	ier Sleeve Performance Polo Sleeve Performance Polo Inscontinued Items are Final Sale / Non-Returna Officiant State Control for the set of the	Part # WS122	aty Pri	ce Each 3.50 Subtotal: Sales Tax: Shipping: Grand Total: Balance Due:	Total \$23.50 \$0.00 \$0.00 \$23.50 \$23.50 \$23.50
USPS \$0.00 Place Orc Product Name Men's Short S Size: X-Large Color: Navy inter any comme NI Discounted C **Any item order	der Sleeve Performance Polo ints and place order Discontinued items are Final Sale / Non-Returna ed in a non-standard size cannot be returned	Part # WS122	aty Pri	ce Each 3.50 Subtotal: Sales Tax: Shipping: Grand Total: Balance Due:	Total \$23.50 \$0.00 \$0.00 \$23.50 \$23.50 \$23.50

2. The allowance will be reduced for the account which you have logged in as (employee or card holder). If you are a card holder and want to affect the allowance of an employee, you must log into the employees account to place the order.